



भारतीय समुद्री विश्वविद्यालय  
**INDIAN MARITIME UNIVERSITY**  
(A Central University, Government of India)  
Established by an Act of the Parliament in 2008



Visakhapatnam Campus - Gandhigram - Visakhapatnam - 530005  
Phone: 0891-2578360 Fax: 0891-2577754 www.imuv.edu.in

IMUV/2024/2018-2019/Re-fixing of Optimizer Godrej/13

January 28, 2019

**Sub. : Sealed Quotation for dismantling, packing shifting and transporting and re-fixing of Library compactor, Optimizer and book racks of GODREJ make at new campus – reg.**

1. **Sealed Quotations** are invited for dismantling, packing, shifting, transportation and assembling of GODREJ make Library Compactor, Optimizer and Book racks from **Authorized dealers of M/s. Godrej & Boyce Mfg. Co. Ltd.** The list of items is at **Enclosure I.**
2. Hence you are requested to send your sealed quotation for the same.
3. The terms and conditions for the quotation to be followed :
  - i) The rates are to be kept in a confidential manner and have to be sent in a sealed envelope.
  - ii) The quotation received through e-mail or open envelope will be rejected.
  - iii) The bidder should quote the rate as per the specifications given. The quote given other than the specification required will be rejected. The shifting, transportation and installation of Library compactor, Optimizer and book racks are to be delivered and erected at Indian Maritime University, Visakhapatnam Campus, Vangali Village, Sabbavaram Mandal, Visakhapatnam.
  - iv) **The rates should be quoted in a detailed manner with Unit price, Discount rate, GST applicable and submitted in the pro-forma as per Enclosure II.**
4. The following copies have to be enclosed while submitting the quotation failing which the quotations is likely to be rejected :
  - i) Establishment Registration certificate.
  - ii) GSTIN registration number.
  - iii) Valid Authorization Certificate from M/s. Godrej & Boyce Mfg. Co. Ltd.
  - iv) PAN number
  - v) The bidder should submit self-declaration on letter head stating that they have not been blacklisted / debarred by any government department / agency.
5. The Campus reserves the right to accept in part or in full any quotation(s) or reject any or more quotation(s) without assigning any reason or to cancel the tendering process and reject all quotation(s) at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).
6. The firm / successful bidder should shift, transport and install the Library compactor, Optimizer and book racks to the satisfaction of the IMUV, **within four to five weeks** of issue of this Work Oder. Payment will be only after satisfactory inspection and due certification of the work by the Engineer-in-charge. No advance payment will be made.

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**Head Quarters**

**Indian Maritime University, East Coast Road, Uthandi, Chennai - 600119  
Tamilnadu, India, Telephone: +91 (44) 24530343, Fax: +91 (44) 25430342**

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7. If the successful bidder fails to execute in all respects within the period specified or within such extended period as may be allowed, the successful bidder shall pay a sum equivalent to 0.5% of the value of the total bid price per week (Seven days) or part thereof subject to a maximum limit of 10% of the value of the each of the item bid as liquidated and ascertained damages.
8. The successful bidder has to install and erect the items of Godrej make as per IMU Layout submitted by Engineer in-charge during the time of re-fixing / erection at Indian Maritime University, Vangali, Sabbavaram Mandal, Visakhapatnam. The cost towards this may please be mentioned in the format enclosed at Enclosure II.
9. The validity of Quotation received is 90 days from the date of opening of quotation.
10. If any of the specified format in the description is omitted in your quotation the same will also result in rejection of the quotation.
11. Late receipt of the quotation after the due date and time will be summarily rejected.
12. The quotation shall be sent in a sealed envelope superscribing "**Quotation for shifting and re-fixing of Optimizer, compactor and book racks of library of GODREJ make for new campus**" addressed to The Director, Indian Maritime University, Visakhapatnam Campus, Gandhigram, Visakhapatnam 530 005. The sealed quotation should reach the above address on or before 7<sup>th</sup> February 2019.

For and on behalf of  
Indian Maritime University  
Visakhapatnam Campus

Head (Pers. & Trg.)

Encl. : as above

## Enclosure I

IMUV/2024/2018-2019/Re-fixing of Optimizer Godrej/13

**Dismantling, packing shifting and transporting and re-fixing of Library compactor, Optimizer and book racks of GODREJ make from Indian Maritime University, Gandhigram, to new campus at Indian Maritime University, Vangali, Sabbavaram.**

Sl.no.	Description of the item	Quantity
I	<b>OPTIMIZER (Library)</b>	
	1. Two bay Fixed Body Single	01
	2. Two bay Movable body twin	04
	3. Two bay movable body single	01
	4. Channel 9' x 2	02 sets
	5. Packing charges	06
	6. Loading charges (loading & unloading)	01 lot
II	<b>COMPACTOR (F &amp; A record room)</b>	
	1. Single bay fixed body	02
	2. Single bay movable body	02
	3. Single bay twin mobile body	02
	4. Channel 9' x 2	02 sets
	5. Packing charges	06
	6. Labour charges (loading & unloading)	01 lot
III	<b>BOOK RACKS</b>	
	1. Heavy duty book racks Main (both side facing)	05
	2. Heavy duty book racks add ons (both side facing)	05
	3. Packing charges	10
	4. Labour charges (Loading & unloading)	01 lot
IV	<b>OTHERS</b>	
	1. Transport charges (approx.)	03 loads
	2. Hardware	LS
	3. Packing materials	LS

IMUV/2024/2018-2019/Re-fixing of Optimizer Godrej/13

Quotation for Dismantling, packing shifting and transporting and re-fixing of Library compactor, Optimizer and book racks of GODREJ make from Indian Maritime University, Gandhigram, to new campus at Indian Maritime University, Vangali, Sabbavaram.

Sl.no.	Description of the item	Quantity	Basic price Rs.	Total price	GST Rs.	Total price with GST Rs.
I	<b>OPTIMIZER (Library)</b>					
	1. Two bay Fixed Body Single	01				
	2. Two bay Movable body twin	04				
	3. Two bay movable body single	01				
	4. Channel 9' x 2	02 sets				
	5. Packing charges	06				
	6. Loading charges (loading & unloading)	01 lot				
II	<b>COMPACTOR (F &amp; A record room)</b>					
	1. Single bay fixed body	02				
	2. Single bay movable body	02				
	3. Single bay twin mobile body	02				
	4. Channel 9' x 2	02 sets				
	5. Packing charges	06				
	6. Labour charges (loading & unloading)	01 lot				
III	<b>BOOK RACKS</b>					
	1. Heavy duty book racks Main (both side facing)	05				
	2. Heavy duty book racks	05				05

	add ons (both side facing)					
	3. Packing charges	10				10
	4. Labour charges (Loading & unloading)	01 lot				01 lot
IV	<b>OTHERS</b>					
	1. Transport charges (approx.)	03 loads				03 loads
	2. Hardware	Lumpsum				LS
	3. Packing materials	Lumpsum				LS
	<b>TOTAL</b>					
	Less : Discount offered, if any					
	<b>GRAND TOTAL with GST</b>					
	<b>GRAND TOTAL</b>					

**Date :**

**Bidder Signature  
Name of the Organization with Seal**