



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(A Central University, Government of India)
Established by an Act of the Parliament in 2008



Visakhapatnam Campus - Gandhigram - Visakhapatnam - 530005
Phone: 0891-2578360 Fax: 0891-2577754 www.imuv.edu.in

IMUV/2024/2018-2019/Defender safe & FRRC Godrej/12

January 28, 2019

Sub. : Sealed Quotation for shifting and installing the defender safe and Fire resistant record cabinet (FRRC) of Godrej make to new campus – reg.

1. **Sealed Quotations** are invited for shifting 1no. defender safe and 1no. Fire resistant record cabinet (FRRC) of GODREJ make from **Authorized dealers of M/s. Godrej & Boyce Mfg. Co. Ltd.** to Vangali, Sabbavaram, Visakhapatnam District. The list of items is at **Enclosure I**.
2. Hence you are requested to send your sealed quotation for the same.
3. The terms and conditions for the quotation to be followed :
 - i) The rates are to be kept in a confidential manner and have to be sent in a sealed envelope.
 - ii) The quotation received through e-mail or open envelope will be rejected.
 - iii) The bidder should quote the rate as per the specifications given. The quote given other than the specification required will be rejected. The defender safe and fire resistant record cabinet are to be shifted from Indian Maritime University, Gandhigram, Visakhapatnam (present) to Indian Maritime University, Vangali, Sabbavaram, Visakhapatnam district and delivered and erected at Indian Maritime University, Visakhapatnam Campus, Vangali Village, Sabbavaram Mandal, Visakhapatnam.
 - iv) **The rates should be quoted in a detailed manner with Unit price, Discount rate, GST applicable and submitted in the pro-forma as per Enclosure II.**
4. The following copies have to be enclosed while submitting the quotation failing which the quotations is likely to be rejected :
 - i) Establishment Registration certificate.
 - ii) GSTIN registration number.
 - iii) Valid Authorization Certificate from M/s. Godrej & Boyce Mfg. Co. Ltd.
 - iv) PAN number
 - v) The bidder should submit self-declaration on letter head stating that they have not been blacklisted / debarred by any government department / agency.
5. The Campus reserves the right to accept in part or in full any quotation(s) or reject any or more quotation(s) without assigning any reason or to cancel the tendering process and reject all quotation(s) at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).
6. The firm / successful bidder should be able to shift the defender safe and FRRC and deliver and install the same to the satisfaction of the IMUV, **within four weeks** of issue of the Purchase Oder. Payment will be only after satisfactory inspection and due certification of the work by the Engineer-in-charge. No advance payment will be made.

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Head Quarters

**Indian Maritime University, East Coast Road, Uthandi, Chennai - 600119
Tamilnadu, India, Telephone: +91 (44) 24530343, Fax: +91 (44) 25430342**

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7. If the successful bidder fails to execute the works in all respects within the period specified or within such extended period as may be allowed, the successful bidder shall pay a sum equivalent to 0.5% of the value of the total bid price per week (Seven days) or part thereof subject to a maximum limit of 10% of the value of the each of the item bid as liquidated and ascertained damages.
8. The successful bidder has to shift the defender safe and FRRC of Godrej make and deliver and install the same of Godrej make as per IMU Layout submitted by Engineer in-charge during the time of re-fixing / erection at Indian Maritime University, Vangali, Sabbavaram Mandal, Visakhapatnam. The cost towards this may please be mentioned in the format enclosed at Enclosure II.
9. The validity of Quotation received is 90 days from the date of opening of quotation.
10. If any of the specified format in the description is omitted in your quotation the same will also result in rejection of the quotation.
11. Late receipt of the quotation after the due date and time will be summarily rejected.
12. The quotation shall be sent in a sealed envelope superscribing "**Quotation for shifting defender safe and FRRC to new campus**" addressed to The Director, Indian Maritime University, Visakhapatnam Campus, Gandhigram, Visakhapatnam 530 005. The sealed quotation should reach the above address on or before 18th February 2019.

For and on behalf of
Indian Maritime University
Visakhapatnam Campus

Head (Pers. & Trg.)

Encl. : as above

IMUV/2024/2018-2019/Defender safe & FRRC Godrej/12

**Shifting and installing of 1no defender safe and 1no. FRRC of GODREJ make
From Indian Maritime University, Gandhigram to Indian Maritime University, Vangali,
Sabbavaram, Visakhapatnam district**

Item/Description		Quantity
1.	Defender safe 31 shifting from old premises to new premises (handling & transportation)	1 no.
2.	FRRC (fire resistant record cabinet) with wooden base from old premises to new premises (handling & transportation)	1 no
	(Handling, transportation from old premises to new campus and fixing)	

IMUV/2024/2018-2019/Defender safe & FRRRC Godrej/12

**Quotation for Shifting and installing of 1no defender safe and 1no. FRRC of GODREJ
make
From Indian Maritime University, Gandhigram to Indian Maritime University, Vangali,
Sabbavaram, Visakhapatnam district**

SI No.	Item/Description	Qty.	Basic price Rs.	Total price	GST Rs.	Total price with GST Rs.
1	Defender safe 31 shifting from old premises to new premises (handling & transportation)	1 no.				
2	FRRC (fire resistant record cabinet) with wooden base from old premises to new premises (handling & transportation)	1 no.				
	TOTAL					
	Less : Discount offered, if any					
	GRAND TOTAL with GST					
	GRAND TOTAL					

Date :

**Bidder Signature
Name of the Organization with Seal**