



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(A Central University, Government of India)
Established by an Act of the Parliament in 2008

Visakhapatnam Campus - Gandhigram - Visakhapatnam - 530005
Phone: 0891-2578360 Fax: 0891-2577754 www.imuv.edu.in

IMUV/2024/16-17/Acad./T Shirts/13/

08 February 2017

Sir,

Sub. : Enquiry letter for supply of MONTE CARLO (collar type) T shirts – reg.

1. You are requested to quote your price for the supply of **one hundred and eighty nine (189) nos. Monte Carlo brand T shirts**. The quotations are to be made on the letter-head of the firm / company duly signed in a sealed cover duly superscribed as **QUOTATION FOR T SHIRTS** with reference to above enquiry number and date so as to reach The Director, Indian Maritime University, Visakhapatnam Campus, Gandhigram, Visakhapatnam-530005 on or before **Tuesday, the 28th February 2017**.

2. The specifications for supply of T-shirts are as follows :

- i) Material : Mercerized cotton fabric
- ii) T-shirt colour : Deep Navy Blue (Front side and back side same)
- iii) Brand : MONTE CARLO (Collar type)
- iv) Half Sleeve T-shirt

BACK VIEW :

- v) VISAKHAPATNAM CAMPUS should be straight, slightly small size printed under the Logo in ARIAL ROUNDED MT FONT.
- vi) IMU Logo should be there within A4 size just on the upper backside of the T-shirt. Colour of that logo should be in white.

FRONT VIEW :

- vii) There is "IMU VIZAG" at left side on the front part of T-shirt whose length is 3 cm and breadth is 2.5 cm.
- viii) Colour of "IMU VIZAG" should be in white colour.

Head Quarters

**Indian Maritime University, East Coast Road, Uthandi, Chennai - 600119
Tamilnadu, India, Telephone: +91 (44) 24530343, Fax: +91 (44) 25430342**

3. A sample **COLOUR** print of the T-shirt (both front and back-side) is enclosed for ready reference.
4. The terms and conditions are as follows :-
 - i) The quote will be acceptable only from the manufacturers or its authorized supplier.
 - ii) Only those firms should respond who are the manufacturers or authorized dealers of the stores specified in para 1 above.
 - iii) Offer from firms whose business activities are limited to procuring items from the manufacturers and supplying the same to purchaser having after sales service back up will also be entertained provided they furnish a certificate from the manufacturers certifying the authenticity, along with their quote failing which their quote will be summarily rejected.
 - iv) The firm should enclose their valid VAT / Sales Tax no. and IT PAN copies.
 - v) A copy of the Certificate of Incorporation / Shop Establishment Certificate must be enclosed.
 - vi) The bidder should submit self declaration letter stating that they have not been blacklisted / debarred by any government department / agency.
 - vii) The minimum validity of the quotation will be three (03) months from the date of opening of the quotation.
 - viii) F.O.R. destination i.e., Indian Maritime University, Gandhigram, Visakhapatnam and the rates must include the charges for Packing, Forwarding, Freight, Taxes etc., if any.
 - ix) All the firms may invariably mention their CST / ST / GST / LST / PAN numbers on quotation failing which the quotations may not be considered valid. Further this campus does not issue any C/D concessional form, so the CST / ST / VAT applicable as per actual rates must be mentioned in the offer. In case CST / ST / VAT is not mentioned, the rates shall be treated as inclusive of all taxes.
 - x) 100% payment will be released only after the completion of the supply of the item is received in good condition.
 - xi) Relevant literature pertaining to the items quoted with full specification (and drawing, if any) may be sent along with the quotations, wherever applicable.
 - xii) The right of acceptance / rejection of the quotation in part or in full without assigning any reason are reserved with the IMUV authorities. The number of items to be purchased could be increased or decreased depending upon the requirement of the end user.
 - xiii) The quotations not complying with any of the said minimum requirement / terms and conditions will be considered as rejected.

- xiv) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc., will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- xv) Printed condition at the back of the letter or quote from the tenderer will be ignored. If it is desired to apply any particular condition to quote, the same must be clearly brought out in the body of the quote itself.
- xvi) The suppliers may submit copies of suitable documents in support of their reputation, credentials and past performance.
- xvii) No revision of the price bid will be allowed once the quotes are opened.
- xviii) No increase in price will be allowed after our firm orders are placed.
- xix) IMUV is not responsible for accidental opening of the covers that are not properly superscribed and sealed.
- xx) IMUV reserves the right to modify or alter the specifications after short listing of quotes.
- xxi) IMUV shall not be responsible for any postal delay in receipt of the offer.
- xxii) The quantity indicated is approximate and may vary as per the demand of the IMUV at the time of placing the order.
- xxiii) IMUV reserves the right to change the order quantity or split the orders among multiple vendors without assigning any reason(s) whatsoever.
- xxiv) All damaged items should be replaced within 2 days after the delivery of the item without charging any additional cost. In case of failing to replace the damaged items within 2 days after the delivery of the items, IMUV shall not pay for the damaged quantity.
- xxv) Design must be followed as given in the attachment for the T Shirt Design and font used must be the same. No Alteration in the design by the supplier or vendor will be accepted.

: 4 :

xxvi) Size of the T-Shirts must be as indicated in the Sizes of students which shall be given to the successful bidder. No alterations will be accepted.

5. The bidder should give the following declaration while submitting the quote :

“We accept the above terms and conditions and shall comply with them strictly” .

6. The Director reserves the right to cancel any quotation (or) all quotations without assigning any reasons in the best advantages of IMUV.

For & on behalf of Indian Maritime University
Visakhapatnam Campus

Head (Pers. &Trg.)

Enclosure:

1) Color Design of the T Shirt (both front and backside)



IMU
VIZAG



VISAKHAPATNAM
CAMPUS