



भारतीय समुद्री विश्वविद्यालय
INDIAN MARITIME UNIVERSITY
(A Central University, Government of India)
Established by an Act of the Parliament in 2008

Visakhapatnam Campus - Gandhigram - Visakhapatnam - 530005
Phone: 0891-2578360 Fax: 0891-2577754 www.imuv.edu.in

IMUV/2024/2016-17/Min.Water/15/

February 27, 2017

Sub. : Enquiry for Annual Contract for Supply of Packaged Mineral Drinking Water in 20 litre bottles for a period of one year – reg.

1. Indian Maritime University invites sealed quotations for supply of branded packaged drinking water Jar / Bottles (Mineral Water with latest BIS specifications) for their campus situated in Gandhigram, Visakhapatnam-5 for a period of one year. The terms and conditions for Annual contract for Supply of Packaged Mineral Drinking Water in 20 litre bottles for a period of one year are as follows :

2. Tentative requirement :

The successful tenderer is required to supply tentatively 600 bottles per calendar month during the stay of students in hostel for around nine months and during vacations of around three months 120 bottles per calendar month may be required. It is a must that the Tenderers are to comply with the chemical parameters of the packaged mineral drinking water that the Total Dissolved Solids in any case should not exceed 50 PPM or mg / liter. The water manufacturing / processing unit shall have valid food safety clearance certificate obtained from Government of Andhra Pradesh Food Safety department and an attested copy must be enclosed with the quotation. The tenderer being an agency / supplier / distributor other than the Manufacturing Company has to submit the valid certificate as proof to supply the Packaged Mineral Drinking Water failing which the quotation will be summarily rejected.

3. Procedure for submitting :

The bidder shall submit the sealed quotation as per Annexure 'A' in a sealed cover envelope duly superscribed with the words "**Quotation for supply of branded packaged drinking water Jar / Bottles (Mineral water with latest BIS specifications) at IMU, Visakhapatnam campus** addressed to The Director, Indian Maritime University, Gandhigram, Visakhapatnam so as to reach on or before **Monday, the 20th March 2017.**

....Pg. 2

Head Quarters

**Indian Maritime University, East Coast Road, Uthandi, Chennai - 600119
Tamilnadu, India, Telephone: +91 (44) 24530343, Fax: +91 (44) 25430342**

4. Documents to be submitted :

1. Self attested copy of PAN number.
2. Self attested copy of VAT / TIN registration certificate

5. Terms and conditions :

- i. Rates quoted shall be inclusive of cartage, labour and material etc., and also inclusive of VAT and other taxes admissible under the rules.
- ii. The Vendor shall quote the rate in the column and should not be left blank.
- iii. Rates shall be valid for a period of one year from the date of award of contract. The rates quoted cannot be changed during the validity of the rate contract.
- iv. The Vendor may quote rates for more than one brand of packaged drinking mineral water.
- v. The firm / agency should have Permanent Account Number (PAN) of the Income Tax Department and copy of the same should be enclosed.
- vi. The firm / agency should be registered with VAT (copy of TIN certificate to be attached).
- vii. Once the letter of award is issued, the firm / agency is liable to provide the services from the date of commencement stated in letter of award.
- viii. In case the firm / agency wants to terminate the contract, it shall have to give one calendar month notice of its intention.
- ix. The Indian Maritime University, Visakhapatnam Campus (IMUV) reserves the right to satisfy itself about the quality of the packaged mineral drinking water. The decision of the Director shall be final in this regard.
- x. The firm / agency would arrange to deliver the packaged drinking mineral water jar / bottle in IMUV campus for which no additional charges will be paid.
- xi. The firm / agency shall deliver the packaged drinking mineral water as per requirement.
- xii. On urgent requirement, the firm / agency shall be liable to deliver the packaged drinking mineral water on the same day.
- xiii. In case packaged drinking water supplied by the Vendor is not as per BIS specification / standard, the same shall be rejected and no payment will be made for the same by IMUV.

6. IMUV reserves the right to reject or to accept any quotation, in whole or in part without assigning any reason thereof. IMUV also reserves the right to renew or extend the contract for such period(s) as it may deem necessary, taking into account, of course, the satisfactory services rendered by the successful bidder during previous year.

7. In case the supplied mineral water is found contaminated or not meeting the specification of the bid, a penalty @ 2% on the monthly bill amount will be levied.

8. If the successful bidder is not adhering to the required specification even after levying penalty(s), the contract will be cancelled.

9. If the service rendered by the firm is not found satisfactory at any time during the contract period, the IMUV reserves the right to terminate the contract without any notice / reason.

For and on behalf of
Indian Maritime University
Visakhapatnam Campus

Head (Pers. &Trg.)

Encl. : as above

Annexure – ‘A’

Details of Firm

1	Name of the Firm / Company	
2	Address Telephone Number and e-mail ID	
3	Permanent Account Number (PAN) (copy to be enclosed) duly self-attested	
4	TIN No. issued by the VAT (copy to be enclosed) duly self-attested	

Price Bid

S.No.	Type of Packaged Jars / Bottles required	Brand	Unit	Rate in Rs.
1	Sealed Packaged Mineral Drinking Water of reputed brand with latest BIS specifications in 20 litre Jar / Bottle		Per Jar / Bottle	

The above rates are inclusive of all the charges and also inclusive of VAT and other taxes admissible under the rules.

Signature of the Bidder _____

Name & Address _____

Rubber Stamp _____